

CHARLENE GAULLE

Lawrence, KS – 785.555.2121 – gaulle@gmail.com

EDUCATION

Bachelor of Arts, Linguistics and French; minor in Business

December 20XX

The University of Kansas

Lawrence, KS

- GPA: 3.89; Global Awareness Program Certification, awarded spring 20XX
- Marketing Club, Social Media Club
- *Paris Summer Institute*: Enhanced language skills while living with local host family and taking multidisciplinary courses taught in French, Summer 20XX

RELATED EXPERIENCE

Marketing Internship

Summer 20XX-Present

Lawrence Public Library

Lawrence, KS

- Created promotional materials for library community facing events and services through print and online media
- Managed social media accounts with over 10,000 followers targeting messages towards demographic groups; increased impressions by 23% in two months

Assistant/Conversational Leader

Spring 20XX-Present

Applied English Center, The University of Kansas

Lawrence, KS

- Facilitated small group discussions with students from diverse backgrounds
- Assisted with identifying appropriate topics and encouraged increased difficulty to expand skills

Fundraising Chair

20XX-20XX

International Students Association, The University of Kansas

Lawrence, KS

- Planned gatherings and cultural events for 50 guests, as well as large events for over 650 people
- Facilitated co-sponsorship of ISA events with many different international groups at KU, which resulted in greater visibility and effectiveness of ISA activities as proven through post event surveys
- Led and worked on team with seven colleagues from seven different countries to plan annual giving event that raised over \$30,000

ACTIVITIES

Tutor – International Students, Volunteer

Fall 20XX

Students Tutoring for Literacy, Center for Community Outreach

Lawrence, KS

- Taught English language and literacy skills to individuals and groups using interactive activities

Translator

August 20XX-Present

Freelance

Lawrence, KS

- Translated documents from French into English for local non-profit conducting service trips to Haiti; self-taught medical terminology terms in French

Activity Co-Chair, Le Cercle Francais

20XX-20XX

The University of Kansas

Lawrence, KS

- Organized French cultural events to foster understanding between French and American Students
- Participated in volunteer activities to increase awareness of the French culture in the Lawrence community